



NEW ACCOUNT AND CREDIT APPLICATION

Please complete the form in **BLOCK CAPITALS**

COMPANY INFORMATION
COMPANY NAME:
COMPANY REGISTRATION NUMBER:
COMPANY VAT NUMBER
BUSINESS SECTOR:
SALES REP:

REGISTERED ADDRESS	INVOICE ADDRESS
POSTCODE:	POSTCODE:

BUSINESS TYPE
SOLETRADE <input type="checkbox"/> PLC <input type="checkbox"/> LIMITED COMPANY <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> OTHER _____

CONTACT DETAILS	
Accounts	Purchasing
CONTACT NAME:	CONTACT NAME:
TELEPHONE NUMBER:	TELEPHONE NUMBER:
EMAIL ADDRESS:	EMAIL ADDRESS:

SPECIAL REQUIREMENTS

CREDIT LIMIT: £ _____

CAN YOU RECEIVE INVOICES VIA EMAIL? YES <input type="checkbox"/> NO <input type="checkbox"/>
Please note, one invoice is sent per delivery unless requested otherwise.

DECLARATION	
I/We make this application to open a credit account with Uniform Express. I/we agree to your credit terms and that payment is 30 Days from the date of the invoice or to any alternative terms agreed. I certify that I have checked the particulars on this form, and to the best of my knowledge and belief, they are correct. I also give permission to Uniform Express to conduct a commercial/consumer credit search & future searches in line with the Data Protection Act (1998)	
SIGNATURE: _____	PRINT NAME: _____
JOB TITLE: _____	DATE: _____

TERMS & CONDITIONS

- 1.1 These terms and conditions form the basis of the legal agreement ("supply agreement") under which we, Uniform Express Limited (Registration Number 5117913) will supply to you goods and items ("goods") which you have ordered from us and we have agreed to supply to you.
- 1.2 Each order will constitute a separate supply agreement between us.
- 1.3 A supply agreement is made only upon these terms and conditions. No additional, or alternative, terms or conditions will apply to a supply agreement unless we and you, between us, through our authorised representatives, agree otherwise in writing.
- 1.4 We will be entitled to cancel a supply agreement at any time if you have exceeded or will (as a result of the supply agreement in question or otherwise) exceed your authorised credit limit with us, or
If any invoiced rendered to you for goods previously supplied are overdue

2. Specification of Goods

- 2.1 All descriptions and other details provided in relation to goods are subject to confirmation by us and may be charged without notice. All sizes are approximate "to fit" sizes and are given as a general guidance only. Colors, shades, materials and sizes of goods may vary to a minor extent from those illustrated
- 2.2 All goods are subject to availability. We may cancel a supply agreement, or offer suitable alternative items, if the goods ordered are out of stock or no longer available
- 2.3 We will rely upon your orders being correct in entering into a supply agreement and reserve the right to refuse to take back goods which are ordered in error or are no longer required. Any such goods returned to us by agreement must be returned to us within fourteen working days of agreement, undamaged, unmarked and unused. You are to pay us a handling charge equivalent to 10% of the invoice value of the returned goods, plus VAT. If the goods are collected by us, any fees incurred in that collection are payable by you

3. Prices and Payment

- 3.1 The price for the goods ("the contract price") shall be the price or prices specified by us in any relevant quotation tender or estimate or (if there is no such quotation tender or estimate) shall be the price or prices specified in our price list current at the date of order. We reserve the right to revise our prices at any time without prior notice
- 3.2 Unless we expressly state otherwise in writing, all prices are ex-works and are exclusive of carriage, postage, packing, insurance, value added tax and any levy or other tax which may be payable in respect of the goods. The contract price will be inclusive of carriage for orders of £250 or more (not taking into account VAT) to be delivered within England, Wales or Scotland ("mainland UK"). Otherwise carriage will be charged at £6.24 plus VAT per delivery plus VAT per postal packet. We reserve the right to revise this charge at any time
- 3.3 You are to pay the contract price plus carriage, postage and any other ex-works items specified in the invoice within thirty days after the invoice date. Payment is to be made in full in pounds sterling in cash or in cleared funds without deducting or setting-off any amounts which we may owe to you.
- 3.4 We will be entitled to charge you interest at 3% above the base rate from time to time of Nat West Bank Plc (or such other clearing bank as we may nominate to you in writing) on all amounts payable by you under a supply agreement which are not paid when due from the time when those amounts first became payable up until the time when they are paid in full and whether that is before or after a court judgment. Any legal fees incurred by us in recovering monies owed are payable by you.
- 3.5 Any payments received from you for goods supplied may be appropriated by us and applied towards discharging any amounts owed to us by you in respect of any goods previously supplied where payment is overdue and if so applied will not be deemed to have been received for the goods for which those amounts were tendered.
- 3.6 If you pay by credit card, we reserve the right to make an additional charge to cover any additional administrative expense which we may thereby incur.
- 3.7 Uniform Express Limited shall grant the facility of a credit account only on receipt of a satisfactory report from a Credit Reference Agency.

4. Delivery and/or collection

- 4.1 Delivery of the goods will deem to have taken place :-
 - 4.1.1 Upon you collecting them from our premises, which you must do within two working days after we notify you that the goods are ready for collection

(if the goods are to be collected by you). Collection times are between 9am and 5pm on a working day (when the order has been placed at least 2 hours prior to collection)

- 4.1.2 Immediately upon us delivering the goods to any agreed or usual place for delivery (if we are to deliver the goods)
- 4.1.3 Immediately upon us posting them (if we are to deliver them by post). You must accept delivery of all goods which are in good condition and which are as ordered
- 4.2 If we are to deliver the goods to a non-mainland UK address then we will use all reasonable efforts to deliver within two working days after the date of order
- 4.3 Unless we agree otherwise in writing, all delivery dates are estimated dates which we will then use reasonable endeavours to achieve. We may deliver the goods to you in advance of any agreed or estimated delivery dates if we give you reasonable prior notice of early delivery.
- 4.4 If you fail to take delivery of the goods or to give us sufficient instructions to enable us to deliver them, then we may :-
 - 4.4.1 Store the goods at your risk until actual delivery and charge you for the additional costs which we may incur as a result of your failure or
 - 4.4.2 Cancel the relevant supply agreement
- 4.5 If we deliver the wrong, or damaged, goods to you then you are to notify us within forty eight hours of delivery giving us full details of the damaged or incorrect goods. We will accept returns of such damaged or incorrect goods notified to us in writing within the relevant time period and will give you the option of a refund or replacement goods. Refunds or replacements claimed outside of the relevant time period will be at our discretion. We will collect the damaged or incorrect goods from your premises.
- 4.6 You are to notify us in writing of non-delivery of part of a consignment within five working days of the delivery of the remainder of that consignment and of non-delivery of the whole of a consignment within five working days of the date upon which delivery was scheduled to take place. If you notify us of non-delivery within the stated time limits then we will give you the option of a credit or a further delivery of the missing goods. If you do not notify us within the stated time limits then we shall not be liable to you for non-delivery.

5. Risk property and insurance

- 5.1 All the risk in the goods (including their loss or destruction) will pass to you:-
 - 5.1.1 Immediately upon the date when delivery takes place (or would have taken place but for your act or default)
 - 5.1.2 Immediately upon the goods leaving our premises (if we are to deliver them to a third party at your request)
 - 5.1.3 Immediately upon the goods having been posted (if we are to deliver the goods by post)
- 5.2 The property in and title to the goods will not pass to you until we have received payment in full for all amounts due to us in respect of the goods and of all amounts due in respect of other goods previously delivered and invoiced to you.

6. Warranties and Conditions

- 6.1 We undertake that the goods will, in all material aspect, comply with any general description which we may have submitted to you, will be of satisfactory quality and reasonable fit for the purpose for which they were manufactured subject to normal usage.

7. Exclusion / Limitation of our liability to you

- 7.1 We will not be deemed to be in breach of this supply agreement if we are unable to comply with our contractual obligations because of any event or circumstance which is in any way wholly or primarily beyond our control or not due to our act or default. In any such event or circumstance we will be entitled to extend the time for complying with our obligations under a supply agreement by a reasonable time and (if we are still not able to comply with our obligations after such reasonable extension) either of us may thereafter terminate the supply agreement in question by written notice to the other

8. Intellectual property rights

- 8.1 All copyrights trademarks patents and other industrial or intellectual property rights which may arise as a result of or be displayed or incorporated in, any written or printed material or any brochure which we may produce either our property or that of third parties and is not to be reproduced used or exploited in any manner whatsoever. You will indemnify us from and against all costs claims and liabilities which we may suffer incur as a result of you using reproducing or exploiting any such industrial or intellectual property rights without the consent of the proprietor.

9. General Matters

9.1 A supply agreement shall be governed by the Laws of England and shall be subject to the exclusive jurisdiction of English Courts of Law

9.2 A working day is any day from Monday to Friday except for Good Friday Easter Monday Christmas Day and any statutory bank or public holiday.

9.3 We both agree that these terms and conditions strike a reasonable balance between our respective interests. If any of these terms and conditions shall be invalid or unenforceable for any reason then that shall not affect the validity of the remainder of these terms and conditions which will remain in full force and effect but as if any such invalid or unenforceable term or condition had never formed part of it.